

Health and Wellbeing Fund Grants Application

1) Is my organisation eligible?

	Yes	No
I am applying on behalf of a political party		No
My application is for religious activities		No
I am applying on behalf of a statutory body		no
I am applying on behalf of a school for curricula activities		No
My application is for the sole benefit of an individual		No
I am applying on behalf of a private/profit making/commercial organisation		no

2) Is my project eligible?

	Yes	No
My project takes place in Wiltshire	yes	
My project has already started	yes	
My project is to train fundraisers and/or trustees		no
I had funding for this project last year	yes	
Since April we have already received Area Board funding for this project		No
The primary purpose of this project is to raise funds for another organisation		No
From April this year I will be seeking funding from more than 3 Area Boards for the same project		No
I have made more than 2 applications to the same Area Board since last April		no
If I receive a grant the money will be used within one year of the date of the award	yes	

3)

	Yes	No
Are you applying on behalf of a Town/Parish Council?		no

4) Is yes to Q3 why can this not be funded from the Parish Precept?

5) Project title

Extra working space for the shed and community area for the residents of Needham House.

6) Project summary

7) Which Area Board are you applying to?

Devizes

8) Please tell us which themes your project supports?

Theme	
Children and Young People	
2012 Olympic Legacy	
Arts, crafts and culture	yes
Countryside, environment and nature	
Economy, enterprise and jobs	
Festivals, pageants, fetes and fayres	
Food, farming and local markets	
Health, lifestyle and wellbeing	yes
Heritage, history and architecture	
Inclusion, diversity and community spirit	yes
Recycling and green initiatives	
Safer communities	
Sport, play and recreation	
Transport and roads	
Technology and digital literacy	
Elderly	yes
If other, please specify:	

9) Finance – if you are a new organisation and do not have accounts, please leave blank.

Your latest accounts:

Month:

Year:

	£
Total income	
Total expenditure	
Surplus/deficit for the year	
Free reserves currently held	

Why can't you fund this from your reserves?

10) Project finance

	£
Total project cost	£800.50
Total required from Area Board	£700.00

Please itemise your project expenditure and project income

1. List **ALL** expenditure in a general format eg. Materials 10.00, Tools 5.00
2. List **ALL** income **except the amount required from the Area Board** eg. Donations 20.00 [help](#)
3. Please enter in money format **with pence** but no pound sign or comma or p. Eg 15000.0
4. If your organisation reclaims VAT you should exclude VAT from the expenditure
5. Please ensure you **TOTAL** both columns correctly.
 - Expenditure column should equal Total project cost in Part One.
 - Income column should equal Total project cost **minus** Total required from the Area Board.
6. Here is an example layout, including how to display in kind contributions [help](#)

Itemised expenditure	£	Itemised Income Eg "reserves"	£

Total		Total	
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11)

	Y	N
Have you or do you intend to apply for a grant for this project from another area board within this financial year?		no

12) Please list all other area boards to which you are applying/intend to apply

None

13) Please tell us WHO will benefit and HOW they will benefit from this project? (max 2000 characters)

WHO Devizes Men's shed and the residents of Needham House.

HOW extra space for the men's shed to operate, when the men's shed is not open the residents can use it for to sit and chat or the gardening club can use it as a potting shed.

14) How will you monitor this?

By the Shed committee and Needham House Manager.

15) If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Men's shed will take care of any repairs. But there shouldn't be any running costs.

16) If this application forms part of a larger project (eg building a new village hall) please state what the project is and approximately how much the overall project will cost

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

I will make available on request the quotes for this project. We require: 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above) *required field

Project/Business Plan:

For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

I will make available on request the organisation's **latest accounts** *required field, if inserted data at Q.10a

Constitution:

I will make available on request the organisation's **Constitution/Terms of Reference** etc. *required field

Policies and procedures:

I have all the **necessary and relevant** policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments in place and will make them available on request. *required field

Other supporting information (Tick where appropriate, for some project these will not be applicable):

I will make available on request evidence of ownership of buildings/land

I will make available on request the relevant planning permission for the project.

I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally... *required field

The information on this form is correct, that any award received will be spent on the activities specified.

Signature	Name	Position	Date
Albert wooldridge	Albert Wooldridge	Chairman Devizes Men's Shed	02/11/18